



**Board of Directors Business Meeting Minutes
Tuesday, January 24, 2023, at 2:00 pm
Via Zoom**

Board Members Present: Nance Briscoe -President - Jefferson County, Sam Collins-Vice President – Pocahontas County, Maggie Baker-Secretary – Hampshire County, Jim Campbell-Treasurer – Berkeley County, Terry Scholten-Director – Berkeley County, Kathy Knight-Director – Tucker County, Susan Pipes -Director – Jefferson County

Other Members: John Bsharah, Legislative Review Chair and Business Member – Kanawha County

Call to Order: Nance Briscoe called the meeting to order at 2:00 pm

Approval of Minutes: Secretary Maggie Baker - Edits were provided to Maggie prior the meeting. After review by the attendees, the minutes were approved with changes.

Treasurer’s Report: Treasurer Jim Campbell – Jim provided the Dec 2022 and Jan 2023 Treasurer reports. There was no meeting in December 2022. A copy of this report will be available upon request. Below is the Jan 2023 report. Jim reported on the 2023 membership renewal invoice and the status of the online Simple Swipe, a new service set up by Jim and discussed in detail during the Nov 2022 board meeting. Jim also commented that he is working on filing the 2022 Taxes.

WVOHOA TREASURERS REPORT FOR JANUARY 2023 (12/28/2022 - 1/24/2023)

Transactions	Type	Date	Num	Name	Amount	Balance
Beginning Balance						19,638.33
Cleared Transactions Checks and Payments						
	ACH (Automated Clearing House)	01/03/2023		Swipe Simple Online Payment March Fees	(14.94)	
	Check (Online Bill Pay)	12/27/2022	100000004	Tengle Enterprises LLC	(200.00)	
Total Checks and Payments					(214.94)	(214.94)
Deposits and Credits						
	Member Renewal Checks	01/24/2023		Multiple (itemized on renewal report)	5,780.00	
	Member Renewal Online	01/24/2023		Multiple (itemized on renewal report)	665.01	
	New Member (paid online)	01/18/2023		One HOA (itemized on renewal report)	60.00	
Total Deposits					6,505.01	6,505.01
Ending Balance (BCT as of 1/24/23)						25,928.40
Pending Transactions						
	New Member (paid online)	1/21/2023		One HOA (itemized on renewal report)	90.00	0.00
Available Balance						26,018.40

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WEST VIRGINIA ORGANIZATION OF HOMEOWNERS ASSOCIATIONS, INC.
P.O. BOX 911 - CHARLES TOWN - WEST VIRGINIA 25414-0911

Membership Report: Nance Briscoe

- New Members:
 - Hampton Crossing Homeowners Association -14 Homes 14 Lots, Putnam County
 - Mountain View Farms Homeowners Association – 28 Homes 55 Lots, Greenbrier County

Committee Report: Legislative Review Committee (LRC): John Bsharah, Chair

- John Bsharah to provide the January 24, 2023 report writeup in the February 28, 2023 minutes.

Old Business:

- Membership Directory – Nance is working with Jim Campbell to cross-reference information the WVOHOA databases to resolve discrepancies. Note: The Access database is not currently active.
- Video Editor – Jim confirmed that he did receive the signed contract from Tenge Enterprises. Jim is uploading to Drop Box. Maggie will keep all originals as the WVOHOA Secretary.
- North Central Home Show – Nance said that the reservations have been confirmed. The WVOHOA logo and link are available at <https://www.ncwvhba.org/home-show/vendor-showcase/>

New Business:

- 2023 WVOHOA schedules Education Sessions – via Zoom.
 - March 29, 2023 “Corporate governance and structure for HOAs” Guest Speaker John Williams, WVU Attorney Program Director, Entrepreneurship and Innovation Law Clinic & students from WVU

Next Board Meeting: Tuesday, February 28, 2023, at 2:00 pm via Zoom

Motion to adjourn by Terry Scholten, seconded by Susan Pipes, motion approved. Meeting was adjourned at 3:15 pm by Nance.



Maggie Baker
Secretary, WVOHOA

approved
2-28-2023
MOB

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