



Board of Directors Business Meeting Minutes

Thursday, May 24, 2022 at 2:00 PM

Via Zoom

Board Members Present: Nance Briscoe-President, Terry Scholten-Secretary, Ruth Zebell-Treasurer, Gary Stewart-Director, Jim Campbell-Director.
Absent: Steve Rose-Vice President, Maggie Baker-Director

Nance Briscoe called the meeting to order at 2:01 PM

Approval of Minutes: The 26 Apr 2022 minutes were accepted as corrected.

Treasurer's Report:

Apr 9, 2022 through May 10, 2022

Beginning Balance\$ 23182.70

Deposit Details

5/10/2022 2022 Membership \$580.00

Total Deposits \$580.00

Expense Details

4/28/22 DropBox \$128.27 (1-Yr Contract)

Total Expenses \$128.27

Checking Account Balance as of May 10, 2022\$23,634.43

Submitted by Ruth Zebell, Treasurer

- 2022 Membership Renewal Invoices – renewed 108, outstanding 74

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Membership Report:

- MEMBERSHIP:
 - White Rock Mountain Resort Property Owners Association, 15 homes, 172 lots - Greenbrier County

Old Business:

- Education Programs for 2022 – topics and speakers
 - June 15, 2022 (Annual Meeting)
Management Company Dos & Don'ts and the Board of Directors Importance
Speaker: PMP, Business member
 - July 20, 2022
Completing an HOA Resale Certificate
Speaker: Nance Briscoe
 - August 17, 2022
Rules, Regulations, Policy versus Amendments
Speaker: Nance Briscoe
- Status: Send bylaw amendment to the WV Secretary of State – Ruth Zebell will mail this in June.
- Financial Account Review – Kunkle is no longer accepting new clients
- 2022 Nominations for 3-year terms – discussed
 - Sam Collins, Silver Creek at Snowshoe, 239 Units, Pocahontas County.
 - Kevin Cheshire, Forest Park HOA, 175 Homes 180 Lots, Putnam County
- 2022 Insurance – discussion deferred since Steve Rose was not present

New Business:

- Charter for the Legislative Review Committee – Discussed
- QuickBooks – discussed transitioning from QuickBooks to MS Excel
- Invoicing – discussed. Invoices should be on color stationary. Use of window envelopes simplifies the mail out process
- Info@wvohoa – discussed the need to have more directors trained to respond to incoming questions

Motion to adjourn by Terry Scholten; all agreed. Meeting adjourned 3:05 PM.



Terry Scholten
Secretary, WVOHOA

Approved 28 June 2022



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WEST VIRGINIA ORGANIZATION OF HOMEOWNERS ASSOCIATIONS, INC.
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