



**Board of Directors Business Meeting Minutes
Monday, October 5, 2020 at 2:00 pm
Via Zoom**

Board Members Present: Nance Briscoe, President, Gary Stewart, Vice President, Terry Scholten, Secretary, Ruth Zebell, Treasurer, Steve Rose, Member-at-Large, Maggie Baker Member-at-Large, Keith Veler, Member-at-Large, (All connected via Zoom)

Nance called the meeting to order at 2:00 pm

Approval of Minutes:

Gary Stewart moved to approve minutes of August 20, 2020. Ruth Zebell seconded. Motion passed without objection.

Treasurer’s Report: Ruth Zebell

Treasurer's Report
August 21, 2020 through October 5, 2020

Previous Balance\$ 17,699.07

Deposit Details

Carl Bates	\$60.00
Michael Jack	\$60.00
Rattlesnake Run HOA	\$30.00

Total Deposits \$150.00

Expense Details

Reimbursement to Nance for WVOHOA Website	\$359.85
Reimbursement to Ruth for Quickbooks	\$327.26
Insurance	\$574.09

Total Expenses \$1261.20

Checking Account Balance as of October 5, 2020.....\$16,587.87

Submitted by Ruth Zebell, Treasurer

Terry Scholten motioned and Gary Stewart seconded to accept the Treasurer's Report as provided. The motion passed without objection.

Old Business:

- **Upcoming Programs:**
 - **October 21, 2020 at 7:00 PM**
 - Roundtable Q&A
 - **November 18, 2020 at 7:00 PM – Ethics by Nance Briscoe**
 - Nance asked that all Directors send her 6 possible topics for potential training sessions for next year.
- **Status: Quickbooks Version Purchase - Debit Card – signatories:** Done
- **Status: US Post Office key transfer:** pending signatures
- **Status: Videographer's contract with WVOHOA:** Keith Veler to get with Kyle
- **Status: Uniform Law Commission attendance August with summary, next meeting November 21 via Zoom:** Discussed

New Business:

- **2021 Invoices & envelopes**
 - **Should we send the WVOHOA brochure & personal letter to members with the invoices?** Original motion to include the brochure and a letter in the annual mailing by Gary, seconded by Maggie. Initial discussion. Motion amended by Keith to add review and approval of the personal letter by the Board of Directors. Further discussion. Motion restated by Terry as inclusion of the brochure and a personal letter, which will be reviewed and approved by all of the Directors prior to it being sent out; if it is not ready in time, the Treasurer's mailing will not be delayed and the mailing will only include the brochure. Ruth seconded the restated motion and it passed no objections. Nance to draft the letters for the Board to review. Nance will assist Ruth with the mailing.
- **Website annual renewal:** Done
- **ZOOM learning Curve:** Discussed
 - **Audio/Video problems with the September 16, 2020 Seminar.**
 - **Automatic notification showed the seminar starting ½ hour earlier than scheduled.**
 - **Meeting vs. Webinar.**

Terry Scholten moved to adjourn. Ruth Zebell seconded.

The meeting was adjourned at 3:55 pm.
Terry Scholten, WVOHOA Secretary