

Board of Directors' Business Meeting Minutes
 Friday, September 28, 2018
 106 Marietta Lane
 Falling Waters, WV 25419

Board Members Present: Bob Ayrrer, Nance Briscoe, Keith Veller, Gary Stewart by phone.
 Absent: Phyllis Smock

Meeting called to order at 7:32 p.m.

Minute of the July 30, 2018 accepted without additions or corrections.

Treasurer's Report:

EPOHOA Board
 Treasurer's Report
 September 27, 2018

July 30, 2018 through September 27, 2018

Note: Bank statement reconciliation through September 10, 2018

Previous Balance..... \$14,422.24

Deposit Details

8/1/2018 Deposit	\$ 260.00
8/20/2018 Deposit	\$ 60.00
9/27/2018 Deposit	\$ 400.00

Total Deposits..... \$ 720.00

Expense Details

xx/xx/xx c#980 VOID - incorrect amount written (see C#981 & 982)	\$ -
8/16/2018 c#981 Nance Briscoe, reimbursment WVOHOA .org .com Domai	\$ 57.90
8/16/2018 c#982 Keith Veler, reimbursment WVOHOA.net Domain Name P	\$ 29.95
8/16/2018 c#983 CAI 2019 Membership Renewal	\$ 310.00
9/5/2018 c#984 Nance Briscoe, reimbursment for 2019 Calendar Cards	\$ 185.27
9/5/2018 c#985 Keith Veler, reimbursment EPOHOA.NET Domain Name F	\$ 17.95
9/21/2018 c#986 Bell Robinson, D&O Insurance 2019	\$ 615.00
9/21/2018 c#987 Hospice, 40 person breakfast for 9/15 seminar	\$ 200.00

Total Expenses..... \$ 1,416.07

Checking Account Balance as of September 27, 2018..... \$13,726.17

Submitted by Keith M. Veler, Treasurer

Note: Board agreed to details being added to the payments received.

Membership Report:

New business member; Panhandle Dumpster

Rattlesnake Run paid through 2019.

Ice Mountain from Hampshire County

Sherwood Forest – prospective member

Old Business from 7/30 minutes:

October 2018 Meeting – “HOA Annual Meeting Procedures” presented by Nance Briscoe.

November 2018 Meeting: “Reserves, Special Assessments, Raising Assessments, Budgets” presented by Keith Veller and Phyllis Smock. Projector needed for program.

No December 2018 meeting.

Long Term Goals:

Expanding to State-wide as "WVOHOA"

Changing name of organization with Sec. of State – within 2 weeks (prox.); Nance

Send letter to IRS to change name: within 2 months (prox.); Nance

Create new Logo; done by Nance.

Trade mark registration; Nance – in 3 months (prox.) Nance

Begin streaming 2019

Shop for equipment and report costs to Board. Keith in 30 days or less.

Decision was made to keep equipment portable and not rely upon site storage.

Contact Richard Sussmann regarding release form for presenters; Bob will contact Richard.

Marketing Plan deferred to future meeting for action plan.

New Business:

Handling Questions in meetings; we discussed using 3 X 5 cards for participants to record questions and handling them in the last 30 minutes of the meeting but walking through the process, it may cause more problems than solve --- may try at a weekday workshop for sample application.

It was agreed that the moderator should agree with the presenter on their preference in handling questions – how and when, and take a more active part in controlling Q & A.

It was also agreed to make sure we have 30-minutes at the end of each meeting for general Q & A as "good of the order."

Meeting Adjourned at 8:43 p.m.

Submitted by Bob Ayrer