



Discussion Notes
Wednesday, June 16, 2018
Hospice of the Panhandle
Conference Center
230 Hospice Lane
Kearneysville, WV 25430

Officers: Bob Ayrer, President, Phyllis Smock, Secretary

Other Attendees: Scott Baird, Opequon Meadows; Jennifer Beidler, Forest Haven; Susan Beidler, Forest Haven; Ruth Bradley, Douglas Oaks; Stephen Casimir, Spring Mills HOA; Mary Lou Cisar, Dogwood Manor; Gene Cline, Crestfield; Wilma Evans, Douglas Oaks; John Gleason, Cacapon Highlands; Lawson Hockman, The Woods; Marilyn Holmes, Hawks Nest; Dorinda Itnyre, Opequon Meadows; Paul Koehler, Spring Valley; Belinda Lewis, Opequon Meadows; Sue Littlepage, The Woods; Howard Low, Rattlesnake Run; Rob McDonald, Greystone on the Opequon; Lawrence Munday, Douglas Oaks; Kaye Murray, Fishhook Lane Cluster; Ron Pauley, Crestfield; Jamie Ranalli; Tuscawilla Hills; Dean Randolph, Whiting's Neck Farm Estates; Jim Ruddy, Mountain View HOA; Don Sheehan, Greystone on the Opequon; Gary Stewart, Sleepy Creek Orchard; Jean Stewart, Sleepy Creek Orchard; Richard Sussmann, Property Management People, Ed Thomas, PMP; Daniel Toland, Woods; Ellen Tyson, Crestfield; Philip Viens, Fairview Place; Bobby Youngblood, Chesley Estates.

The meeting was called to order at 9:00 am by Bop Ayrer.

Announcements:

- Treasurer Report: No report
- Membership Report: No report
- Bob announced Connie Suddueth, Member-at-Large, on the EPOHOA Board has resigned. The Board of Directors appointed Gary Stewart of Sleepy Creek Orchard to serve the remainder of Connie's term which expires in 2020.
- An election will be held in July for one seat on the EPOHOA Board. The Board needs to expand members, especially anyone with technology experience.
- Phyllis requested everyone attending the Workshop to be sure to turn in their evaluations before leaving today.
- Bob called everyone's attention to the additional information in the folder which is a reminder for HOA's to file with West Virginia Secretary of State by July 1, 2018.

Business meeting adjourned. Notes taken by Phyllis Smock, EPOHOA Secretary

Education Session –Duties & Responsibility of Board of Directors

Presented by Richard Sussmann, Community Manager at Property Management People

and

Building a Budget

Presented by Ed Thomas, CEO of Property Management People (PMP)

Reminder: Information provided at EPOHOA education sessions, workshops and seminars is general information and not legal advice. Extensive efforts were undertaken to obtain comprehensive information, for your convenience and expressly understood as a source for reference only.