



## Minutes August 21, 2010

### **Attendees**

Board Members: Pete Appignani, Gap View Village, President  
Elliot Simon, Blue Ridge Acres, Treasurer  
Laura Taylor, Meadowbrook Farm, Secretary  
Nance Briscoe, Cloverdale, Membership Chair

Members: Suzanne Malesic, Patrick Henry Estates  
Jackie Milliron, Breckenridge

Guests: Carol Dunleavy, Trough Bend  
Ed Dunleavy, Trough Bend  
Jennifer Garlesky, WV Conservation District  
Derek Lambert, Shennandoah Springs  
Jennifer Syron, Chapel View

The meeting was called to order at 9:39am by Pete Appignani.

### **I. Approval of July 2010 meeting minutes**

The July meeting minutes were approved as presented. (Motion: Elliot Simon; Second: Suzanne Malesic; Vote: Unanimous)

### **II. Executive Reports**

#### **A. Treasurer's Report**

There has been no financial activity since the last meeting. The bank balance is \$1062.72.

#### **B. Membership Committee**

Nance is working on getting updated contact information for the officers of the other HOA's in the county.

### **III. Old Business**

#### **A. National Preparedness Month – September**

1. **Resolution** – We are committed to National Preparedness Month in Jefferson County and committed to disseminating information to our communities and homeowners. (Motion: Elliot Simon; Second: Nance Briscoe; Vote: Unanimous)

2. **Participation** - JCOHOA will disseminate information about NPM to residents through HOA websites, emails and postings. JCOHOA is the only non-government agency participating in the NPM planning group.

**B. FEMA Funding** – None of the applicants have been contacted by FEMA.

**C. Mountain Water Project** – The discussion at the meeting focused on whether asphalt was the best way to manage run-off or whether it was a contributor to run-off problems.

### **IV. New Business**

**A. Chapel View** – The County Planning Commission does not believe it has any control over the creation or implementation of covenants. JCOHOA will ask the Planning Commission to fund a study of Chapel View to develop best practices for HOA development and implementation. Jennifer Syron has been contacting entities

to conduct the study.

- B. Adoption of the CAI Community Members and Community Association Rights and Responsibilities –** JCOHOA discussed the usefulness of adopting this policy and encouraging member HOA's to adopt it as well. (Motion: Pete Appignani; Second: Elliot Simon; Vote: Unanimous)
- C. WV Conservation District –** Jennifer Garlesky told the group about several programs the WVCD is operating. There is a septic cleaning cost-share program for homes and businesses in the Elks Run Watershed. The Conservation District will also coordinate tree planting program(s).

The meeting was adjourned at 11:15am (Motion: Laura Taylor; Second: Nance Briscoe; Vote: Unanimous)

**Upcoming Meetings:**

**Planning Commission meeting, September , 7pm, Old Library, Charles Town**  
**County Commission meeting, September 9, 10:30am, Old Library, Charles Town**